



## GENERAL ASSEMBLY 2016

### Minutes of the First Session

Date: May 24, 2016

Place: Hotel Best Western Irazú, San José, Costa Rica

The Assembly is presided over by:

María Emma Gaviria	President WAA
Sergio Font	Secretary General WAA
José Miguel Robiou	Vice President CAC WAA
Greg Easton	WA Executive Board Member – Special Guest

### **Delegates in attendance:**

<u>Federation / Association</u>	<u>Delegates</u>
Federación Argentina de Tiro con Arco	César Paz
World Archery Barbados	Proxy to Trinidad and Tobago
Federación Boliviana de Tiro con Arco	Isabel Araneda Ariel Rodríguez
Confederacao Brasileira de Tiro com Arco	Vicente Blumenschein (President)
Archery Canada	Al Wills (President)
Federación Chilena de Tiro con Arco	Alfonso Bórquez (President)
Federación de Arqueros de Colombia	Irma Lucia Ruiz (President) Juan José Laverde
Asociación Deportiva de Tiro con Arco de Costa Rica	Pablo Bonilla (President) Juan Carlos Solano
Federación Cubana de Tiro con Arco	Tamara Jiménez (President)
Federación Dominicana de Tiro con Arco	José Miguel Robiou (President)



Federación Ecuatoriana de Tiro con Arco	Omayra Ordóñez (Vice President)
Federación Salvadoreña de Tiro con Arco	Ernesto Díaz Bazán (President)
Asociación Nacional de Tiro con Arco de Guatemala	Federico Paiz (President)
Guyana Sport Shooting Federation	Proxy to Colombia
Virgin Islands Archery Federation	Alexandra Garces (President) Ruth Rowe
Virgin Islands Archery Association (UK)	Phil Oliver (Vice President)
Federación Mexicana de Tiro con Arco	Santiago Avitia
Federación Nacional de Tiro con Arco de Panamá	Julio Marquínez (President)
Federación Paraguaya de Tiro con Arco	Proxy to Guatemala
Federación de Tiro con Arco de Puerto Rico	Adam Martínez (President) Jacqueline Ruiz
Trinidad and Tobago Target Archery Federation	Gregory Quesnel (President)
Federación Uruguaya de Tiro con Arco	Julio Pérez
National Archery Association of the United States	Denise Parker (Secretary General)
Federación Venezolana de Tiro con Arco	Gerardo Noguera (President)

**Apologies for absence:**

Apologies were received from:

Estanislao Osoreo	Vice President for South America
Robert Romero	Vice President for North America
Bárbara Hernández	Development Committee Chair
Susana Kovacs	President - Federation of Paraguay
Richard Morris	President - Federation of Barbados



### **Member Associations not represented in the Assembly:**

Bahamas Archery Federation  
National Archery Association of Bermuda  
Falkland Islands Archery Association  
Federation Haitienne de Tir á l'Arc  
Federación Nacional de Tiro con Arco de Honduras  
Federación Nicaragüense de Tiro con Arco  
Federación Deportiva Peruana de Tiro con Arco  
Suriname Archery Federation

24 of the 32 Member Associations are represented. This is 75% of the affiliated Federations / Associations.

Also present in the Assembly are:

Phil Graves (USA)	Development Committee Member
Rodrigo Saborío (CRC)	Development Committee Member
Nancy Littke (CAN)	Medical Committee Member
Dean Miles (USA)	Guest
Ana María López (COL)	Guest
Vladimir Domínguez (CUB)	Simultaneous interpreter
Laura Saldarriaga (COL)	Secretary taking the minutes

The Assembly is declared open at 5:30 pm (Costa Rica's time) with the roll call made by the Secretary General.

The following Agenda will be followed:

1. Roll Call
2. Presentation and approval of the President's report
3. Presentation and approval of the Secretary General's report on Administration and Development projects
4. Presentation and approval of the Financial Balance and Budget proposal for 2016
5. Presentation of the Coach Training and Assessment Project by Phil Graves, member of WAA Development Committee



6. Discussion and approval of motions to modify the Constitution and of proposals made by Member Associations and Council Members.
7. Presentation on Good Governance by Greg Easton, World Archery Executive Board Member.
8. Presentation and approval of reports submitted by Permanent Committees.
9. Reports on past and future events:
  - a. World Ranking Events 2015 – 2016
  - b. Central American and Caribbean Games 2018
  - c. South American Games 2018
  - d. Pan American Games 2019
  - e. Parapan American Games 2019
10. Allocation of 2017 World Ranking Events, including the first qualifier for the Central American and Caribbean Games.
11. Allocation of the 2018 Pan American and Parapan American Championships
12. Elections for Council positions:
  - a. Vice President North
  - b. Vice President Central American and the Caribbean
  - c. Council Members (2/3 positions)
13. Elections for Permanent Committees:
  - a. Judges' Committee (3 positions)
  - b. Legal Matters Committee (3 positions)
14. Appointment of the new treasurer
15. Conclusions and Call for the next Assembly

## **Item 2 - Presentation and approval of the President's report**

Mrs. Maria Emma Gaviria, WAA President, thanks the delegates of the 24 Member Associations present for their attendance. She adds that this participation shows interest and support to WAA, which is very encouraging for the Executive Committee and Council to continue working for the Americas.

The Presidents begins her report with a quick summary of the actions carried out in the Americas in the last 18 months, and indicates that Sergio Font, Secretary General, will later go into details regarding development programs and missions.



Mrs. Gaviria explains that a booklet with photographs will be distributed within the next few minutes. This booklet includes a summary of the main actions carried out between October 2014 and May 2016.

The President recommends not to forget two key words to success: Planning and Management.

Mrs. Gaviria thanks World Archery for their continuous support, and Mr. Greg Easton for his major contribution to the development of archery in the Americas. She also thanks Mr. Sergio Font for his tireless work.

She reports that good working relationships are kept with continental and regional organizations like PASO, from which we are expecting definitive support regarding the inclusion of the compound bow in the Lima 2019 Pan American Games. To this end, we have received an Ok from the President of the National Olympic Committee of Peru.

The President says that for the first time WAA has received a financial contribution from PASO, of about 5 thousand USD, which is a percentage of the revenues gathered from the tickets sold to watch Archery in the Toronto Pan Am Games.

Mr. Gaviria concludes her speech by stating that the Americas need to become a leader in terms of development and level of performance. "If all of us wish so, do our job, and work together, we will achieve this goal".

### **Item 3.- Presentation and approval of the Secretary General's report**

Mr. Sergio Font, Secretary General, explains that in this last term of administration World Archery Americas finally achieved legal recognition in Colombia. WAA is now registered in Colombia's Chamber of Commerce and has a bank account in Banco Davivienda in Colombia.

The Secretary General refers to all development actions carried out in the last two years, and highlights the support given to the English Speaking Caribbean and other developing Federations. It is still necessary to devise and implement control mechanisms to better gauge how much has been achieved in some of these nations.

Mr. Font points out that Archery Manufacturing Companies Easton and Hoyt have supplied intermediate level equipment to Member Associations which have submitted development programs. Eight countries received these donations in 2015. Two other Federations have been supported likewise in 2016: Chile and Cuba.



He takes the opportunity to invite new National Federations to submit their projects so they can become eligible to receive equipment.

Reference is made to coaching seminars held in 2015, some of which were coordinated by Mr. Phil Graves as a Member of WAA's Development Committee. A High Level seminar was held in Salt Lake City thanks to the contribution of the Easton Foundation.

As regards coach education, World Archery Americas has been working on finalizing a training and assessment system. The Secretary General explains that when a coach attends a seminar of a certain level which does not include theoretical and/or practical assessment of knowledge and skill acquisition during or after the seminar, the coach is entitled to receive a participation certificate only. These seminars do not grant an accreditation of a coaching level to the participant.

Mr. Font adds that two years ago a Coach Trainers' seminar was conducted in Medellin by Mr. Pascal Colmaire. An important component of this seminar was the post-seminar assignments. Several seminar participants did not comply with this mandatory requisite, and therefore did not receive their WA Coach Trainer Certificate.

Several Continental Judges' Seminar have been held in countries like Guatemala, Mexico and Brazil. Seminars for National Judges have been conducted in Trinidad Tobago and Bolivia. The latter was run by Ms. Alba Santos, Continental Judge from Ecuador.

Regarding the candidates who attend judges' seminars, the Sec. Gral called upon the representatives of the Member Associations present to improve the level of their national seminars, and to encourage the participation of candidates who are able to communicate in the English language.

A training camp in preparation for the Continental Qualification Tournament for the Olympic Games was held in Medellin in May 2016. Olympic Solidarity funded this camp and paid for all expenses of two archers and one coach from 9 World Archery Americas Member Associations. World Archery Americas is very thankful to World Archery for their support in the execution of this Project, and to Mr. Gary Hernandez (Venezuela), who acted as group coordinator.

The Secretary General explains that WAA has paid considerable attention to Para-Archery. Despite this, a major increase in the number of countries with Para-Archery has not been achieved. In 2016 Costa Rica has joined the group of eight countries which were represented internationally in 2015. Mr. Font stated once again that WAA is willing to provide technical support and to get equipment donated to those Federations with a Para-Archery development program.



A Classifiers' seminar was held in Medellin in November 2015. The Americas currently have several National Classifiers, but there are very few with an international status.

Youth archers in the Americas will continue to be assisted by Coach Ivan Yotov in the second half of 2016. Member Associations wishing to host Coach Yotov after July 2016 should make a formal request to WAA.

The most important events held in the last two years are:

- World Ranking Event Santiago de Chile 2015
- Copa Merengue in Santo Domingo 2015
- Arizona Cup 2015
- World Ranking Event Ciudad de Guatemala 2016
- Arizona Cup 2016
- Pan American and Parapan American Championships in Costa Rica
- World Ranking Event in Argentina (to be held soon)

Upcoming Multi-sport Games:

- Central American and Caribbean Games in Barranquilla 2018
- South American Games in Cochabamba, Bolivia 2018
- Pan American Games in Lima 2019

The Secretary General comments that the participation of archers from the Americas in World Championships and World Cups has gradually increased in both quantity and quality.

Nine countries from the Americas have secured slots for the Rio 2016 Olympic Games.

After a ten-minute Coffee Break, the Assembly resumes to discuss Item 4.

#### **Item 4 – Presentation and approval of the 2015 Financial Balance and the 2016 Budget Proposal**

The Secretary General reports that until January 2015 WAA's bank account was kept in the Banco Santander in Puerto Rico. This account was closed and the money was transferred to two accounts as a way to preserve the hard currency (USD). From October 2016 only the account in Banco Davivienda in Colombia will be operational. This account will be managed in Colombian Pesos, and its balance will consequently





be affected by the variability of the value of the Colombian Peso against the US Dollar when inward and outward transactions are made.

The Secretary General informs that for the revision of the 2015 Financial Report an external auditor was hired. This auditor made a thorough analysis of all the information submitted with the corresponding receipts and bank statements. The auditor's report has been distributed to all delegates in the Assembly. Considering the auditor's report, the WAA Finance and Audit Board made their own statement, which has also been made available to all delegates in attendance.

As part of the financial report, the Secretary General presents detailed information on the equipment donated by Easton and Hoyt in 2015 and its value in USD.

The financial report is unanimously approved by the delegates in the Assembly.

After the approval of the Financial Report, the Secretary General went on to address the 2016 budget and the expenses projected. Mr. Font explained that this is a tentative estimate which is subject to modification in accordance to the definitive amount that is transferred by World Archery in October.

All Assembly delegates have a copy of the Budget Proposal, and are invited to ask question in this regard.

The Financial Report and Budget Proposal are voted upon, and are unanimously approved.

### **Item 5 – Presentation of the Coaches' Training and Assessment Project**

Mr. Phil Graves takes the floor to speak about coaching seminars and accreditation, as well as about the three-level process that needs to be followed: pre-seminar, certification and post-seminar assignments.

For a coach to register for a seminar, it is necessary to provide more information than just a name and a country. It is important to state the goals that he intends to meet for the benefit of his Federation and how he intends to make use what he will learn in the seminar. In other words, the National Federation needs to become involved in this coach's training process.

Phil explains that seminar participants need to meet the following requisites:

- To be an active participant of coaching programs in their own countries
- To have acted as coaches at national or international events
- To show evidence of participation in other seminars and courses, though some of these may not necessarily be connected with archery.





Post-Seminar assignments include personalized tasks for each of the participants. No coach is exactly like another one, and each individual needs to be assessed separately.

#### Level of Seminars

- Recreational Archery Certification
- Intermediate Level
- High Level: Professional

During Coach Graves' presentation, Coach Rodrigo Saborio explained, as an example, what is being done in Costa Rica to get young archers involved.

The delegate from Argentina spoke about what Coach Jorge Cabrera is doing to achieve good results in training coaches in Argentina and in other neighboring countries.

#### **Item 6 – Discussion and approval of motions and proposals**

The Secretary General explains that no motions were received to amend the Constitution, but two proposals were submitted to suggest actions to take.

- Proposal No. 1 refers to establishing continental records. The Secretary General commits himself to compiling these records retroactively by considering results achieved at World Ranking Events held from 1996 to the present. Proposal No. 1 is PASSED unanimously.
- Proposal No. 2. A proposal made by the Asociación Nacional de Tiro con Arco de Guatemala refers to a unified system to assess National Federations. The vote made will be to approve the concept of the proposal and not its entire details. Dr. Federico Paiz, President of the Asociación Nacional de Tiro con arco de Guatemala, presents the proposal. It is agreed that in order to allow more time for the delegates to read it, a final vote will be taken on the second session on May 25.

The Assembly moves on to item 8. Item 7 will be moved to the start of the second session on May 25.

## **Item 8 – Presentation and approval of the reports submitted by Permanent Committees**

### **8.1 The Medical Committee Report**

The Medical Committee report has been distributed to all delegates. Medical Committee Member Nancy Littke speaks to the report to make emphasis on the education and control to be exerted by National Federations to prevent archers from using supplements and medication that may eventually result in positive doping cases.

The Medical Committee Report is unanimously approved.

### **8.2 Reports on the Multi-Site Indoor Championships of the Americas and on website management**

Mr. Al Wills presents his report on the MICA tournament. He expresses his desire to continue increasing the number of participating countries. He requests that results be submitted within the required timeframe and in the proper template.

Mr. Wills presents his report as webmaster of the WAA webpage as well.

Both reports submitted by Mr. Wills are unanimously approved.

### **8.3 Judges' Committee Report**

The Judges' Committee Report is presented by its Chairman, Mr. Sergio Font. He comments on the latest judges' list update, and calls everyone's attention to the fact that many of the judges on the list do not hold an International status just because they are not able to communicate in English.

The new Committee that will be elected tomorrow will need to focus on continuous judge education, to achieve better judge performance at tournaments.

The first session closes at 9.30 pm.



## **Second Session**

May 25, 2016

The list of delegates and officials present includes all those in attendance on May 24, with the exception of the Secretary General Mr. Sergio Font, due to temporary hospitalization.

This second session starts at 6.00 pm, Costa Rican time.

### **Item 7 - Presentation on Good Governance**

Mr. Greg Easton starts his presentation by speaking about governance in general and about his knowledge of this topic. He shared his presentation with Mr. Dean Miles.

Mr. Easton announced that this would not be a lecture given in one direction only. It would rather be an interactive session, in which each participant would be expected to participate.

A power point presentation is used. It includes the results of an online survey that was completed by WAA Member Associations a few days before the Assembly.

These are some of the replies given to the survey:

- More than 50 per cent of Federation officials are not fully committed to their tasks.
- 73% of the replies to the survey agree that bank accounts must be published for those who wish to see them.
- 50% of the replies indicate that bribery is a common thing in their countries. Only 25% claim that this is not a problem in their countries.
- Most of those who completed the survey state that they abide by codes of ethics.
- 60% claim not to believe that governments in other countries implement good practice of ethics.
- There will always be opportunities to move ahead and develop as a Federation. This can be achieved with the support of the private Enterprise in conjunction with that of the government.



The delegates will now split into five groups to discuss five topics. Each group will have a spokesperson.

\* Group 1: **Topic: Transparency:** Transparency was easy to define by the members of this group. They consider themselves to be transparent in their management. They concur that having all the information on a public website does not exclude the possibility of hiding something. One of the countries in the group has strategies to find the information contained in the website. In the other country, information is continuously being uploaded while access is granted to all seeking the information.

\* Group 2: **Topic: Communication:** This group dealt with the obstacles involved in organizing and providing information to their members. They believe in the importance of addressing their members one by one, not just sending out a document that has not been clearly explained. The participants in this group tackled legal matters as well, mainly in connection with doping and with how relationships operate in their countries.

\* Group 3: **Topic: Democracy:** The participants came to the conclusion that there is a democratic atmosphere in their Federations. They claimed that the position they hold is not something to make a living out of, but that it entails a great honor. This is considered as something positive. They work hard aiming at development and to push their sport and athletes ahead.

Success in terms of democracy is based on proper management and organization in the Federations. If projects are submitted and there is transparency in their execution, progress is achieved.

\* Team 4: **Topic: Sports development and solidarity:** The participants in this groups dealt with the way their organizations are managed in their respective countries. They agreed that there needs to be transparency in both planning and money control. Internal and external auditing is necessary to prove that everything is being done within what is prescribed by rules and laws.

Social accountability needs to be considered in each country. This was mentioned because in some of the Federations in this group the country's population is mainly indigenous and their integration needs to be sought.

The biggest flaws the participants acknowledge lie in their countries' legislations. Something they have learned is how much needs to be planned to organize a top level event.



\* Group 5: **Topic: Transparency:** The delegates in this group mentioned that they are supervised by very strict audits.

Governance is closely assessed by the government of the country, while budget allocation is based on the Federation's efficiency.

María Emma Gaviria says that achievements can be lost if there is no good governance. Transparency does not relate only to the economic side of governance. It must be applied to everything, including the way athletes are chosen to compete at a certain event. All information must be made public.

The President thanks Mr. Greg Easton for his presentation and for accepting the invitation to attend the Assembly. This appreciation is seconded by all delegates at the Assembly, who gave Mr. Easton a big round of applause.

At this moment, the President presents Mr. Easton with an Award in appreciation for his support to the development of Archery in the Americas.

After this, the proposal made by Guatemala regarding a system of assessment for National Federations is brought back to the Assembly.

The proposal is unanimously approved.

### **Item 9 – Report on upcoming events**

The following information is provided to the Assembly:

- South American Games in Bolivia 2018. It has been very difficult to keep smooth communication with Bolivia. A visit will be made within the next few weeks.
- Central American and Caribbean Games in Barranquilla 2018. July 28 – August 2. The Qualification System and Technical Manual have been drafted and have been approved by CACSO. Mr. Sergio Font, Technical Delegate, will pay his first visit on June 27-29.
- Pan American Games Lima 2019. The Games will be held on July 26 – August 11. No information has been provided by the Peruvian Archery Federation. All contact made so far has been possible only through the President of the National Olympic Committee.

- Parapan American Games, Lima 2019. Archery has been excluded from the program by the International Paralympic Committee. Nevertheless, we are still trying to revert this decision.

### **Item 10 – Allocation of World Ranking Events for 2017**

- Guatemala: with the request to host the First Qualifier for the Central American and Caribbean Games (June 23 to July 8, 2017)
- Dominican Republic: Copa Merengue in Santo Domingo.
- Mexico: Mexican Grand Prix in Monterrey (Mayo 21 – 28, 2017)

The delegates of the three federations involved make their presentations. The President reminds the Mexican delegate of the poor organization delivered by the Mexican Federation in the last two WREs held there, and makes a request for these inconveniences not to happen again in 2017.

The votes rendered the following results for WREs in 2017:

Guatemala – 23 votes (Accepted)  
Dominican Republic – 20 votes (Accepted)  
Mexico – 19 votes (Accepted)

A new vote was cast to decide whether it would be Guatemala or the Dominican Republic that would organize the First Qualifier for Barranquilla. The results of the vote determined that it would be held in Guatemala.

### **Item 11 – Allocation of the 2018 Pan American and Parapan American Championships**

The only Federation bidding is Colombia. The 24 Member Associations represented voted in favor of holding the 2018 Pan American and Parapan American Championships in Colombia.

### **Item 12 – Elections for positions in Council**

**Item 12 a)** Election of the Vice President for the North. The only nominee is Mr. Al Wills from Canada, who is unanimously elected Vice President.

**Item 12 b)** Election of the Vice President for Central American and the Caribbean. There are three candidates. One of them, Mr. Jose Miguel Robiou, withdraws his nomination. After a secret ballot, the results of the election are as follows:



Federico Paiz (GUA) 15 votes (elected)  
Adam Martinez (PUR) 8 votes

**Item 12 c)** Election of three Council Members. Once vacancy for two years became available when Mr. Al Wills was elected Vice President. Mr. Paiz's election automatically removes him from the list of nominations for Council. There are three candidates for three positions: 2 for 4 years, and 1 for 2 years. A first ballot is cast to allow all three candidates to achieve at least 50% of the votes. The results of the ballot are:

Adam Martínez (PUR) 23 votes (elected)  
Tamara Jiménez (CUB) 22 votes (elected)  
José Miguel Robiou (DOM) 21 votes (elected)

Once the three candidates have been elected for Council, a ballot is held to select the first Council Member for four years. The results are:

Adam Martínez – 15 votes (Elected for 4 years)  
Tamara Jiménez – 4 votes  
José Miguel Robiou – 4 votes

A new ballot is held to select the second Council Member for 4 years. The results were:

Tamara Jiménez – 17 votes (Elected for 4 years)  
José Miguel Robiou – 6 votes (Elected for 2 years)

### **Item 13 – Elections for Permanent Committees**

**Item 13 a) Election for the Judges' Committee.** Four candidates were nominated. The results of the elections are:

Sergio Font (CUB) 22 votes (Elected)  
Adam Martínez (PUR) 18 votes (Elected)  
Paola Praschker (ARG) 15 votes (Elected)  
Jhonny Hernández (VEN) 12 votes

**Item 13 b) Election for the Legal Matters Committee.** There candidates were nominated. The results of the election were:

Bernardo Ortiz (DOM) 23 votes (Elected)  
Juan Carlos Solano (CRC) 23 votes (Elected)  
Estanislao Ososres (ARG) 22 votes (Elected)



**Item 14 – Appointment of the new treasurer**

The President explains that Ms. Carolina Villegas resigned from her position as treasurer, and proposes Mrs. Ana María Lopez from Colombia to fill the position.

Mrs. Ana Maria Lopez is accepted as the new treasurer.

**Item 15 – Conclusions and Call for the next Assembly**

Before closing the Assembly, the President invites all delegates to attend the next Assembly in Rosario, Argentina, in October 2017, on the occasion of the Youth World Championships.

The President thanks all delegates for their presence and declares the Assembly closed at 10.30 pm.



María Emma Gaviria  
President