

# Multi-Sites Indoor Championships of the Americas

## SITE Coordinator's Task List.

### *Before the Championships:*

1. Promote your site among the archers of your area.
2. Contact your local newspaper, TV and radio stations notifying them about the event.
3. If possible, obtain the list of eligible archers from your area who are eligible to shoot the MICA.

**Note:** Each site Coordinator must be familiar with all the forms on the Archery Americas (Coparco) website for MICA

**\*\*\* IMPORTANT \*\*\***

**Scores received by the World Archery Americas MICA/CIMA Coordinator after MAY 1, will NOT be entered and included in the medallists or final results listing!**

### *After receipt of final results.*

1. Send a result list to each club from which at least one participant attended the Multisites Indoor Archery Championship of the Americas.
2. Inform the local media of the results.
3. Distribute the medals to the winners (if not completed by the National Archery Federation).
4. It is highly recommended to organize an official press release and/or conference of major achievements for local winners.